

19 February 2018

Dear Parents/Carers

Re: New York February 2019

We are now able to give you final plans for our Performing Arts' Trip to New York. Places will be allocated on a first come first served basis due to the high level of interest for the trip. The trip is open to GCSE Drama and Dance students. Students can secure their place with a signed permission slip and a deposit of £240. The full balance of the trip needs to be settled by 30 November 2018. Details of the payment plan can be found below. The cost of the trip will be approx £1300-£1400. As soon as flights are confirmed we will be able to give you a final price. NST, the travel company, has a good history of accuracy when pricing trips so we hope £1300 will be the price of the complete trip. The trip includes:

- Return flights from London Heathrow to New York
- All coach transfers
- 4 nights' Bed and Breakfast at Hostelling International New York (5th night return travel home)
- All meals
- Subway travel card
- 2 Broadway shows TBC
- 2 x 90 min Musical Theatre Workshop
- Entrance to Top of the Rock (Rockefeller Centre)
- Tour of NBC Studios
- 3 Course Meal and drink at Ellen's Stardust Diner

Not Included:

- Personal spending money
- ESTA application – which must be completed by families by 15 January 2019
<https://www.gov.uk/foreign-travel-advice/usa/entry-requirements>

We hope to leave from London on 16 February 2019 and return on 21 February 2019. Once places have been confirmed we will send out a further letter with a more detailed itinerary and hope to hold a parents' meeting in the lead up to the trip. All students need to have a full passport that has more than 6 months left until expiry from date of travel. We are happy for you to contact us with any questions you have before committing to the trip.

If you would like your child to secure a place, please sign and return the permission slip by 28 February 2018 at the latest. The trip will be available to book from Monday 26 February 2018 at 8.30 am at Student Reception. Please pay by cash/cheque (made payable to The Castle School). If you are currently claiming free school meals please tick the box on the attached form as funds are available to cover the cost of the trip.

Payment Plan

- £240 (deposit) ASAP to secure place – 28 Feb 2018
- £200 11 May 2018
- £230 8 June 2018
- £200 6 July 2018
- £200 14 September 2018
- £230 Final payment due before 30 November 2018

Yours sincerely

Alexa Step
Head of Drama

Jesney Stone
Head of Dance

Please return completed slips to Student Reception by 28 February 2018. New York, February 2019

Name of Student: Tutor Group:

I give permission for my son/daughter to go on the NYC trip.

I enclose cash/cheque for (made payable to The Castle School).

I am currently receiving free school meals.

Signed (Parent/Carer) Date: