

Dear Parents/Carers

16 September 2016

I would like to take this opportunity to introduce myself and formally welcome you to The Castle School. My responsibility within the school is the oversight of the welfare of the children in Years 7 and 8 and ensuring that in the day to day business of the school the students make the most of the opportunities offered to them, follow the rules and procedures and are happy and engaged. This work is carried out by the Tutors and Heads of House, supported by the Pastoral Support Assistants and Welfare Officer.

We would like to invite you into school on **Thursday 22 September from 6.00pm to 7.00pm**. There will be an opportunity to meet your child's form tutor and Head of House to discuss general points and clarify key information. There will also be an input from the Maths Department, focusing on your child's learning and how parents can help with Maths. I will also be around if you need to have a word with me.

Head of House & Tutor	Venue
M1 and M2	New Hall
B1 and B2	Old Hall
O	Small Hall
R	Library
Y	Q1 and Q2
G	Q11 and Q12

This year we have introduced an opportunity for Year 7 parents to meet their child's teachers early on in the term on an informal basis. This is a response to feedback from parents. The format of this evening, on Monday 17 October, 6.00 – 7.15 pm is that your child will show you round the classrooms he/she is taught in and introduce you to their teachers. This is not a formal, appointment based evening but rather an opportunity for you to put faces to names. Then in March 2017, there will be a parent/teacher consultation evening which will be appointment based. Priority appointments will be given to children for whom there are concerns.

We hope that these opportunities will help you to feel a part of The Castle School community. If at any time you have a concern please do not hesitate to contact us. If it is a general matter, contact the tutor, if it is about a specific subject please contact the teacher concerned. Please keep us informed about any issues which may affect your child's well-being so that we may be watchful.

I look forward to meeting you and to a successful partnership over the next 5 years.

Yours sincerely



Matt Randle
Assistant Headteacher