

16 March 2016

Dear Parent/Carer

It is our great pleasure to write to you to confirm that your son/daughter has successfully secured a place on the New York City Performing Arts Trip in February 2017. We would also like to take this opportunity to remind you that while the students' places are currently secure, this is on the proviso that they continue to meet the high behaviour expectations made of them here at The Castle School. The high demand on this trip was unprecedented, with the trip and the reserve places being filled in record time. If, for any reason, there is a change of heart or a change in situation with regards to your child's place on this trip, please contact us as soon as possible.

We ask that you keep a copy of the payment schedules and remind you that the second half of the deposit (£100) is due by 11 April 2016.

As mentioned previously, all individuals travelling to the US must have a passport that is valid for 6 months after the date of travel, which in this instance would be until the end of August 2017. If your child doesn't currently hold a passport or their passport needs to be renewed we encourage you to process this application as soon as possible. This will allow us to apply for the ESTAs for the students' entry to the US, for which we will need to enter their passport numbers.

We will be in touch with you in due course with information about the parents' information evening that we will be holding in school. Please do not hesitate to contact us with any further queries you may have.

Yours sincerely

Jesney Stone
Teacher of Dance

Alexa Step
Head of Drama